



**OKLAHOMA
CITY**

Office of Financial Aid and Scholarships
900 N. Portland Avenue
Oklahoma City, OK 73107
P: 405.945.8646
F: 405.945.3319
www.osuokc.edu/financialaid

AWARD ADJUSTMENT REQUEST

NAME: _____
(Please Print)

CWID/SSN: _____

Email Address: _____

Phone Number: _____ / _____ - _____

Please indicate the semester(s) for which you are requesting an adjustment to your financial aid award:

_____ Fall 2024

_____ Spring 2025

_____ Summer 2025

I, _____, would like to request the following adjustment to my awards: **(please check the statement(s) that best describes your request)**

_____ **I am transferring** effective with the term indicated above. Please cancel my financial aid awards.

_____ I would like to be offered loans. Amount desired \$ _____

_____ I would like to cancel/reduce my loan award. Amount desired \$ _____

_____ I would like to be offered federal work-study. Amount desired \$ _____

_____ I would like to cancel/reduce my work-study award. Amount desired \$ _____

_____ I'm expecting an outside scholarship, please reduce my loan. Scholarship amount \$ _____

_____ I'm expecting an outside scholarship; please reduce my federal work-study award.
Scholarship amount \$ _____

Do you presently hold a Federal Work-Study Program position? _____ Yes _____ No

If yes, list the department that you work for: _____

Please allow 5 – 7 working days for the review and adjustment of your awards. Review time for requests made three weeks prior to and after the start of each semester will vary. It is important to be specific with your request to avoid unnecessary delays. After a decision has been rendered, you will receive a revised award letter reflecting the adjustment or a response as to why the request could not be honored. Loan borrowers who are transferring must complete loan exit counseling at <https://studentaid.gov/>.

Student Signature (Electronic Signatures not accepted)

Date

Rev. 10/23

THINK BIG. START SMART.