



**OKLAHOMA  
CITY**

**Office of Financial Aid and Scholarships**  
900 N. Portland Avenue  
Oklahoma City, OK 73107  
P: 405.945.8646  
F: 405.945.3319  
www.osuokc.edu

## Consortium Agreement

\_\_\_\_\_  
Print First and Last Name

\_\_\_\_\_  
OSU-OKC Campus I.D.

This agreement is being made between Oklahoma State University-Oklahoma City, the degree granting institution, and \_\_\_\_\_, the host institution, for the benefit of the student who is concurrently enrolled. This agreement will be in effect for the Fall/Spring/Summer \_\_\_\_\_ semester.

**Both** institutions agree that:

Number of hours enrolled at OSU-OKC \_\_\_\_\_  
Number of hours enrolled at host institution \_\_\_\_\_

1. The student will be enrolled concurrently in an approved course of student which will result in a degree or certificate from OSU-OKC. The student seeking a Consortium Agreement must be enrolled in at least six credit hours at OSU-OKC for the semester they are seeking the agreement.
2. The student must be pursuing courses at each institution applicable to their OSU-OKC degree/certificate.
3. The student is responsible for paying all appropriate tuition charges at each institution.
4. OSU-OKC will confer the degree to the student; therefore OSU-OKC will act as the administrator in matters concerning financial aid. OSU-OKC will determine the amount of financial assistance the student is eligible to receive and make appropriate payments to the student.
5. \_\_\_\_\_ will not allow the student to receive any financial assistance through federal, state, and/or private sources.
6. The participating schools and the student agree to share all information necessary to determine changes in enrollment due to schedule adjustments or withdrawals from school.
7. The student will be responsible for providing proof of enrollment before each semester and grade reports at the end of each semester to the OSU-OKC Financial Aid and Scholarship Office to establish eligibility for payment of student aid funds.
8. The student will be responsible for providing proof of enrollment before each semester and grade reports at the end of each semester to the OSU-OKC Financial Aid and Scholarship Office to establish eligibility for payment of student aid funds.
9. Students must submit this form, signed by the appropriate parties, along with a copy of their host school's class schedule and billing statement no later than the end of the second week of the semester.
10. The student will sign a copy of this agreement to be filed in his/her student aid file here at OSU-OKC Financial Aid and Scholarship Office. A copy will also be given to the student and \_\_\_\_\_ University/College.
11. A new agreement must be submitted for each semester. The student must make an official request by submitting the Consortium Agreement Form along with the host school's enrollment verification to the OSU-OKC Financial Aid and Scholarship Office. If the student has a consortium agreement for the prior semester, a new one will not be signed until OSU-OKC Financial Aid and Scholarship Office receives the prior semester's grade report.

\_\_\_\_\_  
OSU-OKC Financial Aid Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Other University/College Financial Aid Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**THINK BIG. START SMART.**